



Board of Governors Work Plan

Category: Governance
 Year: 2018
 Last revised: 2017
 Owner: Chair, Board of Governors
 Approved by: Board of Governors
 Contact: Board Secretary (306) 790-5950 ext. 2100

Key: Audit and Finance, Governance and Human Resources, All Committees

Key Agenda Items/Activities	Apr 2018	Jun 2018	Sept 2018	Jan 2019	As Required
Approve all Standing Committees Annual Work Plans that ensure the committee's duties and responsibilities are scheduled.	√				
Approve the Board of Governors Annual Work Plan.	√				
Approve annually the maximum amount to be spent from endowment accounts.		√			
Approve the draft annual audited financial statements, the contents of management letters and other reports from the auditor, and any other reports of management that accompanies published financial statements and report on these matters to the Board.		√			
Approve the Annual Report.		√			
Complete an annual review of the performance of the President. Approve increments (or changes) to the President's overall compensation (including benefits).		√			
Approve the President's next year annual objectives.		√			
Complete a formal annual evaluation of the Board, Board Chair, Board members and committees.			√		
Approve the University's annual budget, as well as any material changes to the approved budget (as required).				√	
Approve the terms of the external auditors' engagement and the audit plan.				√	
Receive an annual report on insurance coverage.				√	
Approve the University's top 10 (or 20) risks. Review the University's strategies and practices for assessing, managing, preventing and mitigating risks.					√
Approve the appointment of the external auditors.					√
Approve any litigation action taken by FNUniv.					√
Review annual government funding submissions.					√

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Approve all material related third-party transactions.					√
Approve engagements for significant, unbudgeted, non-audit services to be provided by consultants (including auditors engaged as consultants).					√
Approve FNUniv's pension provider/consultant.					√
Approve the Board of Governors Terms of Reference.					√
Approve the annual Institutional objectives that align with and support the University's strategic plan.					√
Approve compensation for out-of-scope employees.					√
Approve the performance measurement framework (including annual targets) that will measure the University's progress towards accomplishing the strategic plan.					√
Approve the appointment of the Chair and Vice-Chair of the Board (<i>normally every third year</i>).					√
Approve the appointment of committee membership and committee chairs (<i>normally every second year</i>).					√
Approve the University's strategic plan – normally every five years.					√
Approve major public disclosures on corporate governance and Board member profiles, qualifications, attendance and code of conduct compliance.					√
Approve collective agreements (includes reviewing and approving the general economic parameters that will inform collective bargaining).					√
Approve significant (material) changes to out-of-scope employee benefit plans/programs.					√
Approve FNUniv's policy related to compensation for out-of-scope employees.					√
Approve the appointment of the President according to <i>An Respecting the First Nations University of Canada</i> .					√
Approve all terms and conditions of the contract to engage the President.					√
Approve policies related to the University's human resources and personnel issues, compliance with health and safety legislation, relevant regulations, standards and codes of practice					√
Approve all Standing Committees Terms of Reference.					√
Approve FNUniv to enter partnership agreements, memoranda of understanding, or protocols with other educational entities after consultation with the University of Regina ensuring that the Federated Agreement is respected. This includes material research contracts and Community-based programs contracts.					√
Approve FNUniv policies and procedures consistent with the policy governance framework, including the Board's bylaws.					√
Manage the Board Members recruitment process.					√
Address any other matter properly referred by committee to the Board.					√