

## **COVID-19 Update**

SaskTel continues to be on the lookout for top talent and the health and safety of our team members and customers is a priority. At SaskTel, we are closely monitoring the COVID-19 situation and have adapted our recruitment processes to include virtual interviewing to protect the health and safety of the public and our team members. You may experience delays regarding your application but we will keep you informed of any developments that impact the timeline of the selection process. Thank you for patience. Stay Safe and Stay Connected.

## **BUSINESS METRICS ANALYST**

**Location: Regina, Saskatchewan**

**Position Type: Temporary**

**Number of Positions: 1**

**Salary: Will be based on education and experience.**

**Closing Date: January 20, 2022**

## **POSITION OVERVIEW**

Researches, develops, analyzes, and reports operating benchmarks for the client group and recommends strategies to improve departmental effectiveness. Develops forecasting and modeling tools to identify trends, anomalies and causes, projects impacts and outcomes, and recommends proactive solutions. Provides a centralized source of business metrics for management in order to make sound business decisions.

## **TYPICAL DUTIES & RESPONSIBILITIES**

**(Not all inclusive or applicable to all assignments)**

1. Researches and evaluates data for the development, analysis, interpretation and reporting of performance indicators, internal benchmarking and opportunities for the client groups.

2. Provides interpretation and understanding of dependencies and interrelationships between internal and external benchmarks and recommends strategies to improve business unit performance at Manager, Director or Vice President level and shares the information with various external industry groups.
3. Researches and designs forecasting and modeling tools and processes for measurement and analysis of operating trends, identifies anomalies, project probable impacts, and recommends corrective actions.
4. Provides strategic operating intelligence and business metrics for client groups for management analysis, decision making and reporting.
5. Researches, develops, designs, implements and maintains internal databases as well as other applications for internal and external customers.
6. Develops requirements and designs in corporate Business Intelligence Tools.
7. Forecasts business metrics, key performance indicators and service levels to inform business decision makers and ensure compliance with corporate strategy.
8. Identifies areas of process improvement in reporting and analysis. Researches, develops and implements new streamlined processes to gain greater operating efficiency of the client group.

## **QUALIFICATIONS**

1. University Degree in one of the following:
  - a) Administration or Commerce majoring in accounting or finance.
  - b) Arts and Science majoring in economics or math.
  - c) Computer Science
  - d) Engineering
2. General knowledge of marketing and/or sales principles and techniques, and the ability to apply such principles.
3. Thorough knowledge of database concepts and data modeling with the ability to understand programming concepts.
4. Excellent communications skills, both verbal and written, and the ability to influence others.
5. Ability to translate data into business terms.

6. Ability to lead, direct, coach, and train others.
7. Through knowledge of personal computers, various software package and computer based applications.
8. Working knowledge of statistical analysis techniques and the ability to practically apply the theories including the ability to analyze data to determine trends.
9. Excellent analytical and decision making skills.
10. Ability to plan and organize in self-directed and team environments.

### **About SaskTel**

SaskTel is the leading Information and Communications Technology (ICT) provider in Saskatchewan, with over \$1.2 billion in annual revenue and approximately 1.35 million customer connections. SaskTel offers a wide range of ICT products and services including competitive voice, data and Internet services, wireless data services, maxTV services, data centre services, cloud-based services, security monitoring services, advertising services, and international software and consulting services with a workforce of approximately 3,600 employees.

***Thank you for your interest in SaskTel - we look forward to reviewing your applications!***

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