



Confidentiality Agreement

Introduction

The First Nations University of Canada (the University) is committed to upholding the highest standards of ethical behaviour. All employees are expected to read the Employee Confidentiality Policy and follow any discussions with their supervisor to clarify or explain the policy, must sign and date the Acknowledgement Form below and return it to his or her immediate supervisor, to be kept in their employee file.

Acknowledgement Form

I _____, acknowledge that I have at my disposal a copy of the Employee Confidentiality Policy and that I have read and fully understand the policy, my responsibility as an employee of the University, and the consequences of noncompliance.

I understand that the First Nations University of Canada can change, rescind or add to the policy, at its sole discretion provided that the University advises me of the changes within a reasonable period of time.

I will abide by the Employee Confidentiality Policy and I understand that such observance will form a condition of employment. I also understand that non-adherence to the Employee Confidentiality Policy may result in discipline up to and including termination of employment.

Employee Signature

Date

Note: Please return this form to your supervisor so that it may be placed into your employee file.