



VARIOUS POSITIONS – PROJECT COORDINATOR IN INDIGENOUS SCHOOLS

[Careers – Youth Fusion \(fusionjeunesse.org\)](https://fusionjeunesse.org)



Visit our website for examples of projects through which you can help and motivate youth!: [Youth Fusion Virtual Gallery – Youth Fusion \(fusionjeunesse.org\)](https://fusionjeunesse.org)

FROM AUGUST 2021 TO JUNE 2022 (full time or part time)

Youth Fusion is a registered non-profit, non-partisan organization that promotes school perseverance by engaging students in creative and motivating extra-curricular and in class activities. These projects aim to value and cultivate the abilities and interests of young people so that everyone can achieve their potential, both at school and in the community. Project coordinators in Indigenous communities have 3 main areas of activity:

1. Organizing extra-curricular activities related to the project domain;
2. Working with teachers to develop and animate classroom activities that help make academic knowledge more relevant for teenagers;
3. Working with local organizations to help create links between the school and community.

Since January 2010, Youth Fusion has been offering projects in various First Nations and Inuit communities. As of today, we collaborate with several Nations (cree, inuit, innu, mi'kmaq, atikamekw and kanien'kehà:ka).

PROGRAMS OFFERED

Youth Fusion offers a wide variety of programs. For more information on each of them, please consult the following links. Please specify the program(s) you wish to apply for in your application.

Arts

- [PERFORMING ARTS](#)

Science and Engineering

- [SCIENCE OF THE LAND](#)
- [SCIENCE AND ROBOTICS](#)
- [VIDEO GAME CREATION](#)

Design

- [FASHION DESIGN](#)
- [ENVIRONMENTAL DESIGN](#)

Leadership & entrepreneurship

- [LEADERSHIP & MEDIA](#)
- [LEADERSHIP, HEALTHY LIVING AND COMMUNITY BUILDING](#)
- [LEADERSHIP AND ELEMENTARY ENGAGEMENT](#)
- [LEADERSHIP AND HEALTHY LIVING](#)
- [LEADERSHIP & ENTREPRENEURSHIP](#)

MAIN RESPONSIBILITIES

- Attend the Youth Fusion training ;
- Create, organize and lead engaging activities for elementary, high school or CÉGEP students;
- Fill-out and submit timesheets, and expense reports every 2 weeks;
- Manage a budget for the project and the material inventory;
- Communicate with Youth Fusion and the school principal on a weekly basis;
- Communicate and collaborate with school staff as well as external partners in the implementation of projects, activities and special events;
- Take part in phone calls every two weeks with Youth Fusion coordinators from the same program;
- Survey students and local partners to get feedback about activities;
- Submit a mid-term and final report, including a full list of activities and participants.

CONDITIONS BY REGION

Positions are available in several regions; project coordinators will be matched according to their interests and those of local students.

To know conditions by region, please click on the follow link :

[PROJECT COORDINATOR IN INDIGENOUS SCHOOLS – Youth Fusion \(fusionjeunesse.org\)](https://fusionjeunesse.org)

EXPERIENCE AND EDUCATION

- Must be a university student or graduate in a relevant discipline;
- Must have experience working with youth;
- Experience working in a cross-cultural context is an asset;
- Knowledge of the cultures and traditions of one or more Indigenous nation and experience working with Indigenous communities and individuals (asset)

SKILLS

- Must be able to take initiative and work independently;
- Motivation, leadership persistence, flexibility, communication skills, vision and creativity are essential;
- Office Suite (Teams, Word, Excel, PowerPoint).

LANGUAGE

- Spoken and written English;
- Spoken and written French is an asset;
- Written and/or oral knowledge of an Indigenous language is an asset.

FOR LOCAL HIRES

- Indigenous applicants are strongly encouraged to apply;
- Some of the above requirements can be waived for local applicants;
- According to our agreement with the Cree School Board and Kativik Ilisarniliriniq, we cannot offer housing for local hires. However, the food, phone, and internet allowance will still be granted.

CRIMINAL RECORD

Verification is required to work with a vulnerable clientele. This check is done when hiring.

TO APPLY

Apply online, or send your CV and a cover letter to recrutementpni@fusionjeunesse.org. Please indicate the position(s) that you are applying, *including the name(s) of the program(s) and region(s) you are interested in*, as well as highlight any relevant work experience.

IMPORTANT

If you have a work permit with this clause: *"Not authorized to work in 1) child care, 2) primary or secondary school teaching, 3) health services field occupations."*, unfortunately, we cannot consider you for the position, as the job is in the teaching field. In order to be able to work with us, you have the possibility, with a medical examination, to have this clause removed. Do not hesitate to contact us to continue the process if this clause is removed from your work permit.