

Competition #: 2024-17-TPR-02

Position: **Mentor**, Partners in Employment – Saskatoon Branch

Employment type: Temporary, Part-time to March 31, 2026 (3 days per week)

Closing date: January 26, 2024

Duties and responsibilities:

The Mentor provides support to participants of Partners in Employment programs through the development and implementation of person-centered plans that address employment barriers.

Duties include:

- Developing and implementing person centered plans – focusing on employability skills development
- Providing employment skill development to the participants to assist with community employment
- Providing onsite mentoring to participants employed in the community
- Monitoring the progress of participants
- Identifying areas and strategies where accommodations are required for each participant and implementing individualized plans (includes analyzing job duties and implementing various strategies)
- Facilitating education with others to ensure appropriate communication and support for the participant
- Assisting individuals with self-management skills and encouraging independent action
- Providing assistance to participants in accordance with their personal program plan including behavioral support strategies as needed
- May be required to transport participants to various activities
- Collaborate with Supervisor to ensure targets and objectives for each participant are being met

Qualifications:

Education:

- Disability Support Worker/Rehabilitation Worker Certificate or equivalent

Experience:

- Two to three years direct experience working in the Human Services Field – experience working with individuals experiencing disability would be preferred

Skills:

- Excellent interpersonal skills
- Ability to express and formulate written and verbal ideas and information in a clear, concise manner
- Knowledge of community resources
- Driver's license and access to a personal vehicle

Final Candidates are required to provide satisfactory criminal record checks including a vulnerable sector search.

Compensation: Pay Class 14 (range of \$24.46 to \$30.28 per hour)

When applying please include competition number 2024-17-TPR-02 in the email subject line.

Submit resume, cover letter and references to:

Mail: Sherry Faris, Program Manager, Saskatoon Branch
SaskAbilities
1410 Kilburn Avenue Saskatoon, SK S7M 0J8

Phone: (306) 653-1694 Fax: (306) 652-8886

Email: careers@saskabilities.ca - please indicate position applied for in your email subject line and include all documentation in a single attachment

For position-specific questions, please contact the above. Only those candidates selected for interviews will be contacted.