

## **About the Law Society**

The Law Society of Saskatchewan regulates the practice of law in the public interest. For further information, please consult the Law Society's [2023-2026 Strategic Plan](#).

In line with the Saskatchewan Human Rights Commission Equity Program, the Law Society encourages applications from equity-seeking/deserving groups with diverse skills, perspectives, and experiences. This includes Indigenous candidates, women, persons with disabilities, racialized groups, 2SLGBTQQIA+ individuals, and others who hold unique and complex lived experiences.

## **Position description**

The Law Society is seeking two members of the public to serve as Public Representative Board members.

The Board (also known as Benchers) ensures that the Law Society's mandate to regulate the practice of law in the public interest is carried out effectively. The Board is primarily a policy board responsible for governance. This includes setting and overseeing the delivery of strategy, providing financial oversight and setting and maintaining standards for the ethical and competent practice of law in Saskatchewan. Some Board members also participate in investigative and adjudicative functions through appointment to specific committees or the Hearing Committee Adjudicator Roster.

Successful applicants can expect to commit 15-20 days per year reviewing materials and participating in:

- Board meetings known as Convocation (four to five meetings throughout the year)
- Professional development and planning sessions (occurring in conjunction with Board meetings)
- Committee meetings (Board members are generally appointed to an average of three Committees)

Travel will be required to attend in-person meetings throughout the province.

## **Term and reappointment**

Three-year term with eligibility for renewal for one additional term.

## **Key competencies and assessment criteria**

### *Qualifications*

Successful applicants will possess the following qualifications:

Understanding of the role of the Law Society and its public interest mandate

- Understanding of and commitment to the Law Society's [Values and Strategic Goals](#)
- Commitment to public service
- Integrity and a commitment to the standards of conduct set out in the Law Society [Bencher Code of Conduct](#)
- Adaptability
- Objectivity
- Social Awareness

- Self-awareness
- Strong interpersonal communication skills

The Law Society provides Board members with ongoing training, so while not required, the following areas of knowledge or experience will be considered beneficial:

- Professional Regulation
- Governance
- Financial Oversight
- Risk Management
- Strategic Planning and Performance Measurement
- Stakeholder Engagement
- Policy Making
- Regulatory and Strategic Objectives including:
  - Professional Competence
  - Professional Ethics
  - Equity, Diversity, and Inclusion
  - Truth and Reconciliation
  - Access to Justice including Access to Legal Services
  - Professional Wellness

Lived experience as a member of an equity-seeking/deserving group will also be considered an asset.

### *Eligibility*

Applicants must reside in Saskatchewan and be eligible to work in Canada.

### **Compensation and expenses**

An honorarium is paid and expenses are reimbursed.

### **To apply**

Apply online by 4:30 pm on Friday, February 23, 2024 at:  
<https://lawsocietysk.bamboohr.com/careers/37>.

Please include the following in your application:

- Cover letter and resume outlining your interest and how you meet the requirements for the position
- Three references

*The Law Society will share information received from the application process with the Government for the purpose of fulfilling the appointment.*

We thank all applicants for their interest. Only shortlisted applicants for interviews will be contacted. Shortlisted applicants will be asked to provide:

- A name-based criminal record check
- Consent to release regulatory history from any professional regulatory bodies
- Disclosure of any other matter which may have the potential of undermining public confidence in the Law Society

The existence of a minor or dated criminal or regulatory matter in an applicant's history is not a determinative factor. All information provided by applicants including information as to how an applicant has conducted themselves since moving on from any past criminal or regulatory difficulties will be considered.

#### *Accessibility needs*

The Law Society values diversity and will provide accommodation to allow full participation and fulfillment of duties. Please provide notification of any accessibility needs or accommodation in relation to any part of the application or selection process.

#### **Contact / Questions**

E-mail Kara-Dawn Jordan at [karadawn.jordan@lawsociety.sk.ca](mailto:karadawn.jordan@lawsociety.sk.ca).